

KI Information Sheet - 2020

Thank you for the privilege of teaching your child. My name is Miss Kaur and I am looking forward to an exciting year of learning. I hope that we can work together to make this a successful year for all.

Hopefully the information below will be useful at this time when everything seems new.

Picking your child up in the afternoon

At the end of the day all children are excited to see their parents. So that the children are not distracted by looking out the window, we kindly ask for you to wait under the COLA area until 5 minutes before the bell rings.

Meeting Times

If you wish to speak to me the best time is after school. To make a time, either talk to me personally or write a note and we will set a convenient time. Please feel free to speak to me with any queries or concerns. If you have a concern and would like to discuss the matter further with someone other than myself, please make an appointment to speak with the stage supervisor Mrs Crye.

Special Days:

Tuesday - RFF (Science with Mrs Powell & Library Borrowing with Mr Tribe) and SRE (beginning Term 2)

Thursday - Assembly (Fortnightly)

Friday - Sport (Weekly)



Notes

Notes for various events that happen during the year will be handed out regularly. If a note needs to be returned, it can be given to me or directly to the office. Spare notes are available from the front office if needed.

RFF (Release from Face to Face)

This year my RFF is from *11:25am to 1:25pm every Tuesday*. In this time, *Mrs Powell and Mr Tribe* will take the class. During this time I will be organising learning activities for the students.

Absences

If your child is away for any reason a note of explanation is required. This can be done by replying to a text message sent by our office to your mobile phone. Alternatively, a note can be sent with your child when they return to school after their absence.

If your child arrives at school after the morning assembly he/she needs to go to the front office to get a late note and this is brought with them to the classroom. If you wish to collect your child from school early please go to the front office to get an early leaving pass before coming to the classroom to collect them.

Money and Notes

Please send any money or notes to the Office in an **envelope** clearly marked with your **child's name, class, amount and the event**. Please ensure that you enclose the exact amount, as the office is unable to provide change.



Classroom Equipment

Other than the items that you were asked to supply to your classroom teacher, the school supplies the rest of the things needed for school. Textas are banned and best left at home. If you require a list of the items your child requires, please see me.

Hats - In order to play on the grass area students **MUST** wear a school hat. Please send a school hat clearly labelled with your child's name on it.

Birthdays

Birthdays are very important events in the life of a child. If you would like to send along a birthday cake for your child to share with their friends, you are most welcome to do so. If you wish to do so, please take into consideration the following information:

- Please make sure the cake **DOES NOT** contain nuts.
- Cup cakes or muffins are easier to distribute.
- Plain cakes are usually better than cream filled ones.
- Serviettes or tissues make distributing pieces of cake easier.



News

In term 1 your child is expected to speak about an event or show something which is special to them. Throughout news time a focus will be placed on answering who/what, when, where and why questions. These are important parts of learning to write a good story.



Library

KI students will be given the opportunity to go to the library on **Tuesday**. During this time they will be able to borrow a book and begin to develop their research skills. To borrow a book they are required to have a bag to take it home in.

Look out for more updates as Big School is a busy place to be.

Kind regards,

Miss Ikveer Kaur, Home Base 2