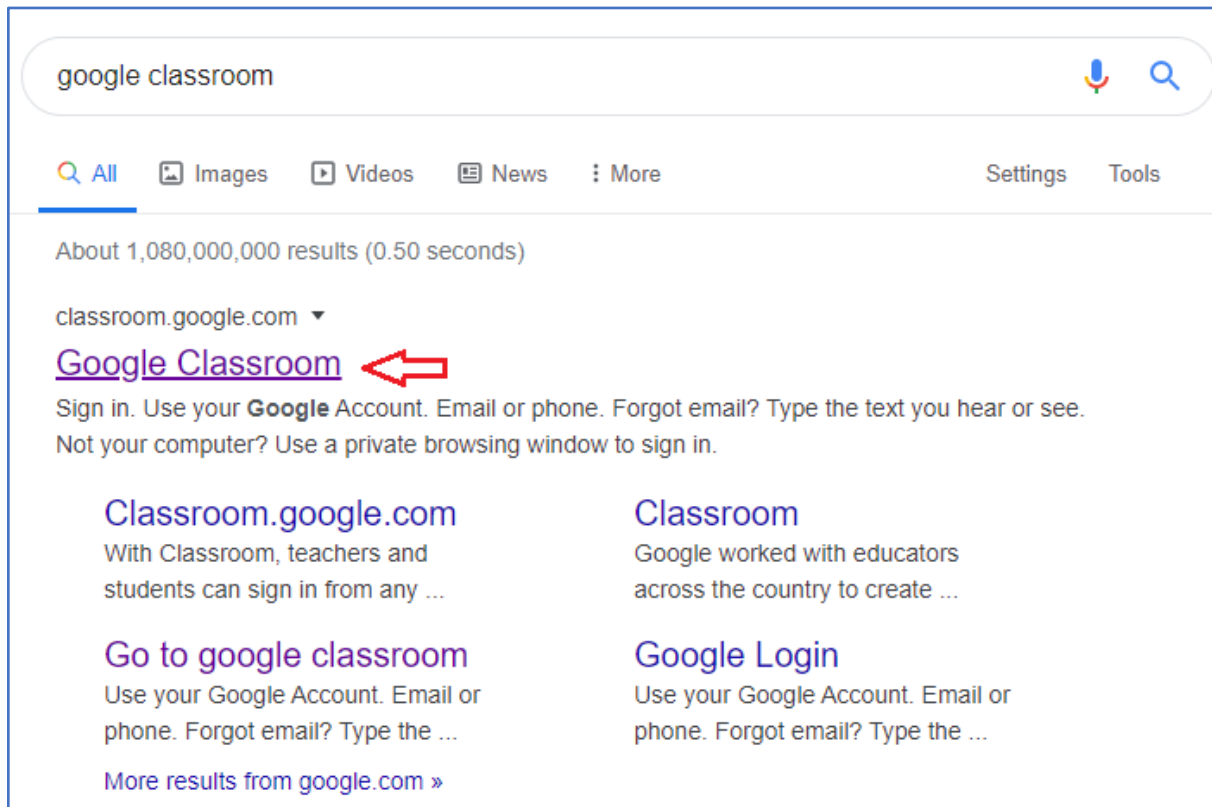


Google Classroom – How to Join Your Class

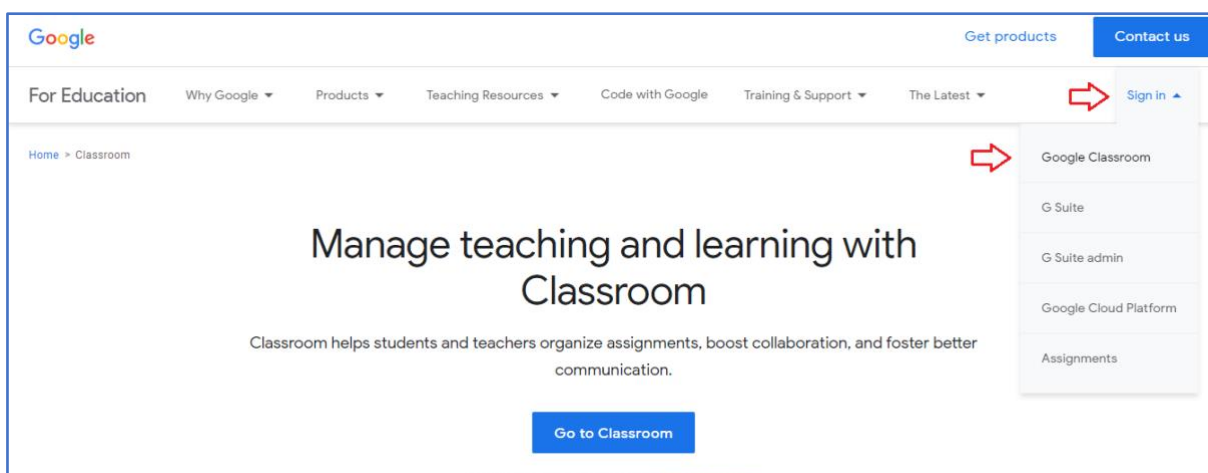
Here are some instructions to help you

1) Open Google in a web browser and search for “Google Classroom”



Click on the first link.

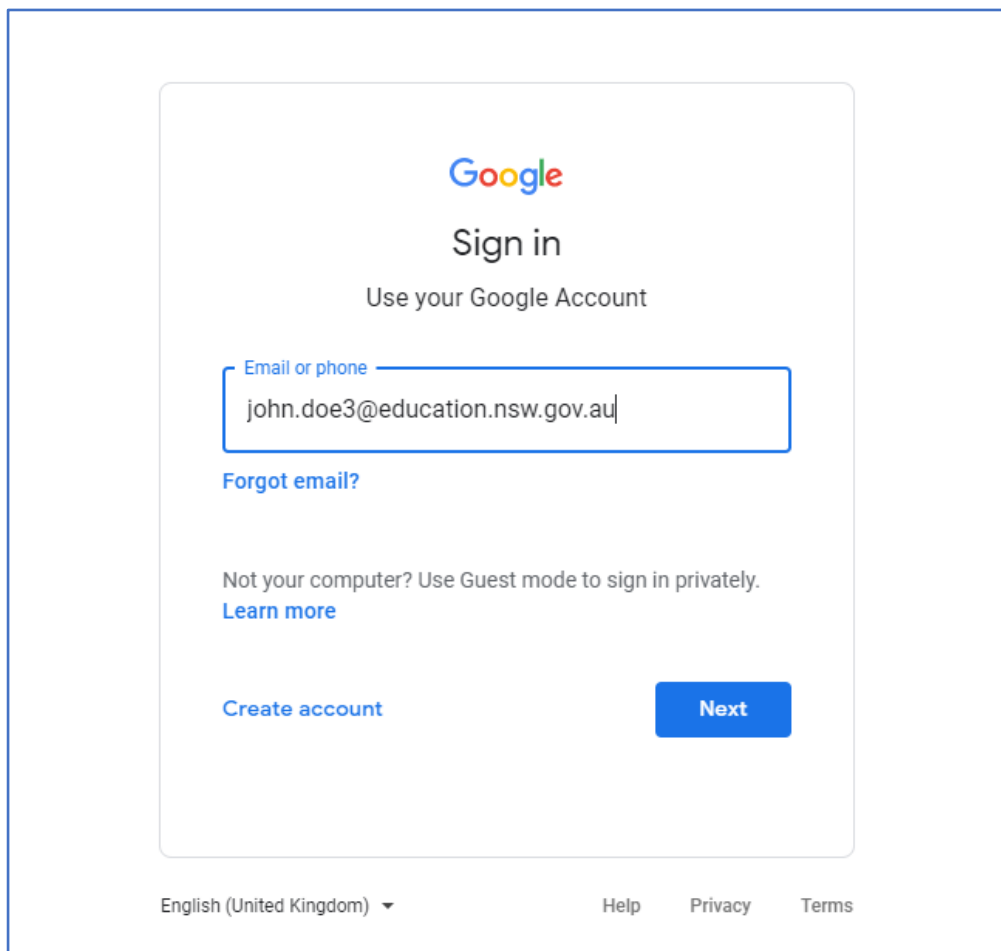
2) Click “Sign in” and select “Google Classroom”.



- 3) Sign in with your school email address. Start by typing your name as you do when logging on to any of the school computers. Type your first name, full stop, and then your last name. Some students will have a number after their last name.

After this, type: @education.nsw.gov.au

For example: john.doe3@education.nsw.gov.au



The image shows a screenshot of the Google Sign in page. At the top, the Google logo is displayed in its multi-colored font. Below the logo, the text 'Sign in' is centered, followed by 'Use your Google Account'. A text input field is present with the placeholder text 'Email or phone' and the entered text 'john.doe3@education.nsw.gov.au'. Below the input field, there are three links: 'Forgot email?', 'Not your computer? Use Guest mode to sign in privately. Learn more', and 'Create account'. A blue button labeled 'Next' is positioned to the right of the 'Create account' link. At the bottom of the page, there is a language dropdown menu set to 'English (United Kingdom)' and three links: 'Help', 'Privacy', and 'Terms'.

Then click “Next”.

- 4) Next you will be asked to log in to your Department of Education account. Your User ID will be your first name, full stop, and then your last name. Some students will have a number after their last name. Your password is a 4-digit number based on the day and month of your birthday. For example, if your birthday is the 9th of March, your password will be 0903.

NSW DEPARTMENT OF EDUCATION

Login with your DoE account

User ID

Example: jane.citizen1

Password

[Log in](#)

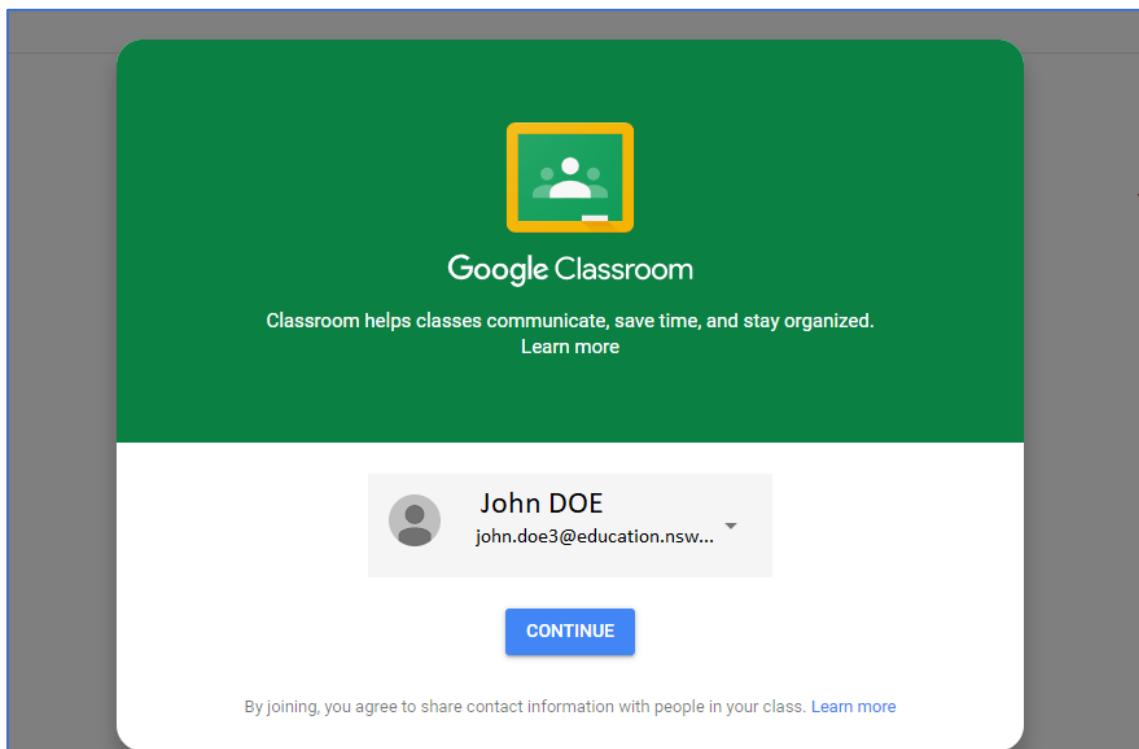
[Forgot your password?](#)

Have trouble logging in?

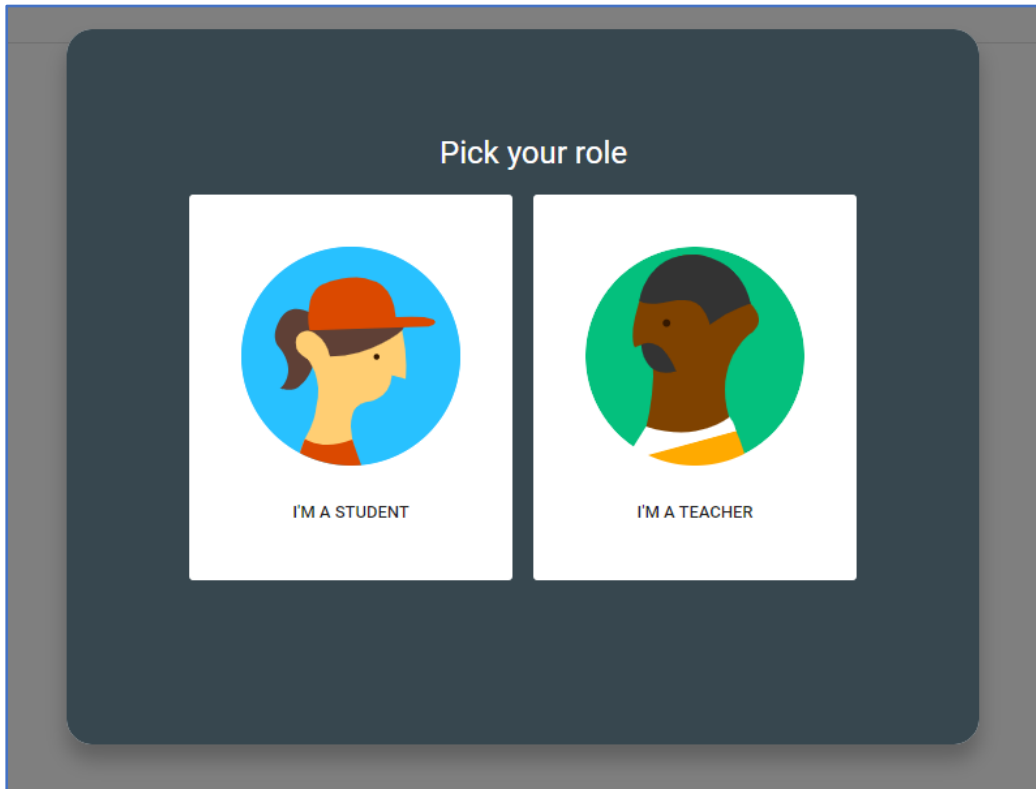
[Help for DoE staff](#)

Then click “Log In”.

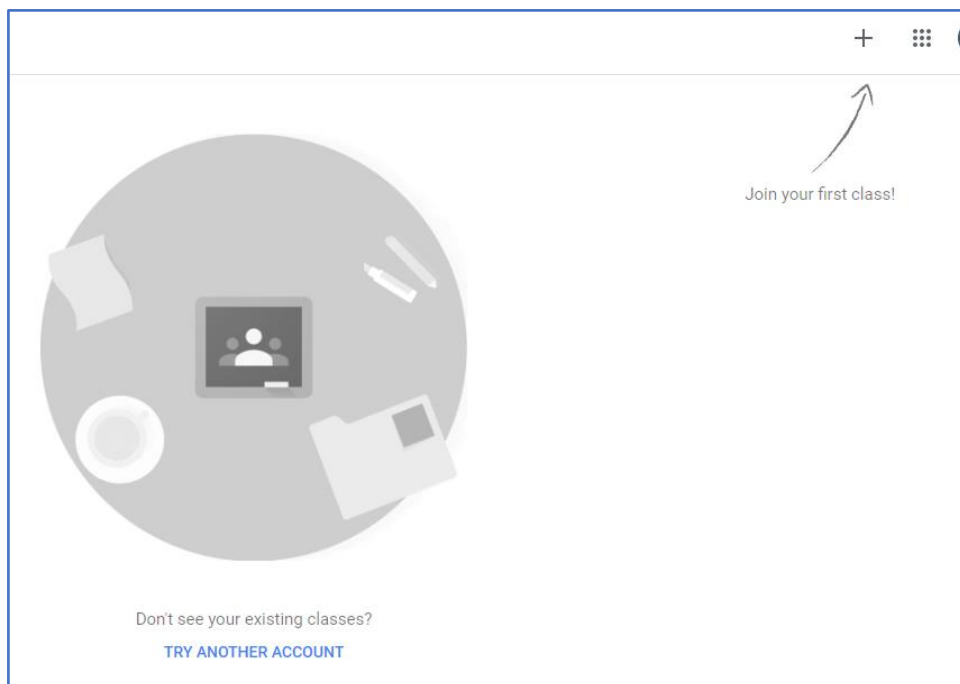
5) Select “Continue”, then “I’m a Student”.

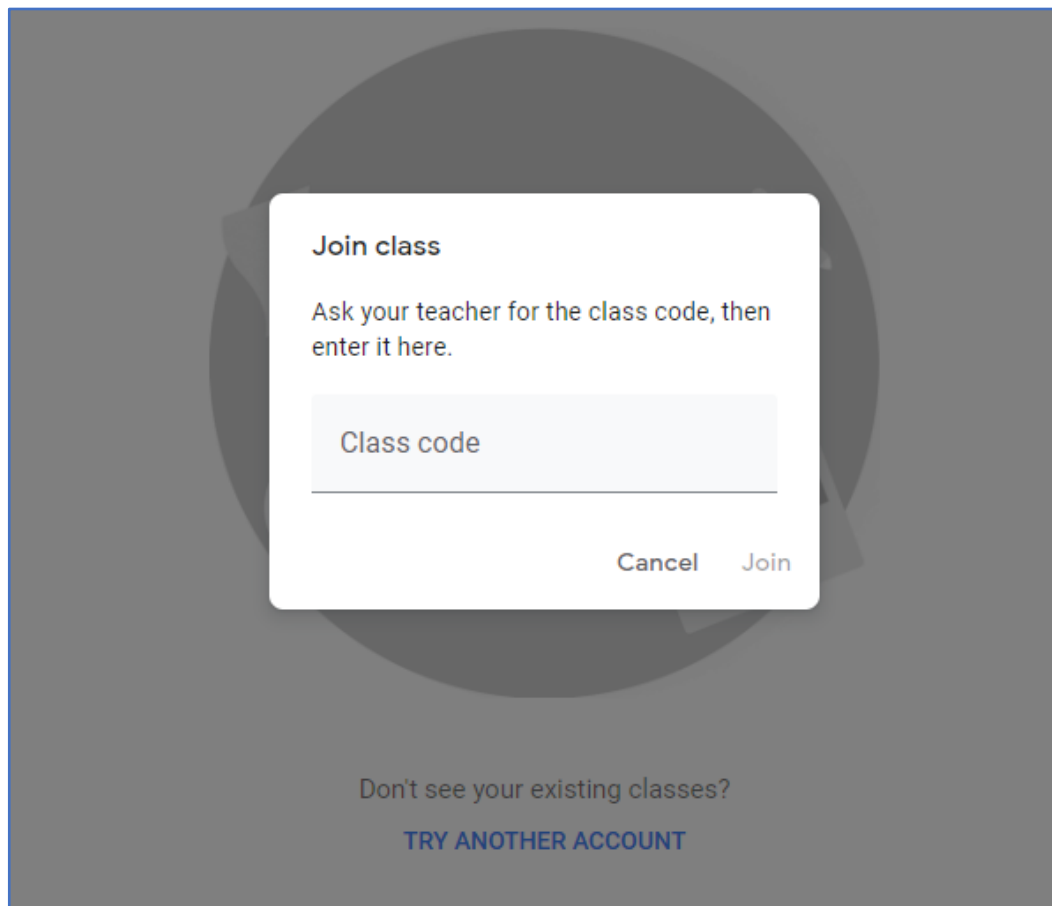


The image shows the Google Classroom login interface. At the top, there is a green banner with a white icon of three people in a square, highlighted with a yellow border. Below the icon, the text reads "Google Classroom" and "Classroom helps classes communicate, save time, and stay organized." with a "Learn more" link. Below the banner, there is a white box containing a user profile for "John DOE" with the email "john.doe3@education.nsw...". Below the profile is a blue "CONTINUE" button. At the bottom, there is a small text line: "By joining, you agree to share contact information with people in your class. [Learn more](#)".



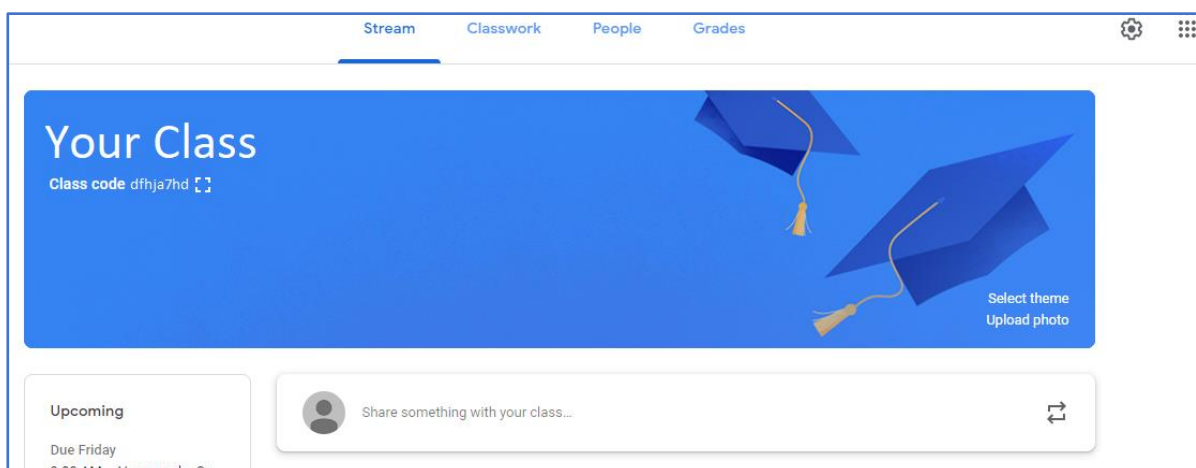
6) Click the “+” symbol and type in the class code provided by your teacher.





Then click “Join”.

- 6) Well done! You’ve joined your class on Google Classroom! You should now see the name of your class. Scroll down to see the work assigned by your teacher.



- 7) If you have any questions or problems, please contact the school office.